

# Meeting Agenda – Westwood Elementary PTO

Monday October 22, 2018

6:30pm

## Attendees:

### 1. Welcome and Introductions

- a. 4 board members, Mr. Martin, 6 parents

### 2. Treasurer Report

- a. We hit our Warrior Challenge goal but the goal was set low to make it attainable for the students. We will end up with \$7000-10,000 excess.
- b. More \$\$ came in on SpiritWear thus far this year than all of last year!
- c. Current Report [HERE](#)

### 3. Principal/Staff Report

- a. Sent Leader in Me (LIM) parent resources via email
- b. Created a Wish List for teachers – Principal will prioritize the list and make purchases based on PTO funds
- c. VIP seating tickets for assemblies; will add Adirondack chairs to wish list
- d. Computer cart request has to go through the district purchasing dept before any decisions can be made
- e. Next round of LIM job interviews will be a week or so before winter break

### 4. Old Business

- a. School Supply Kits Update
  - Casey will brainstorm how to get rid of these
  - A couple options were thrown out but no decisions made at this time
- b. Books and Bagels
  - 120 bagels (cut in half, making 240 portions)
  - 9.5 gallons of juice
  - 10 tubs of cream cheese
  - Ms. Dunkin felt it was a success
- c. Staff meal during conferences
  - Chili's fajita bar, completely donated by the restaurant
  - Big thank you from the staff
- d. Guest speaker Schedule/Topics
  - After winter break, LIM focus – potentially 8 action teams
- e. Warrior Challenge Wrap Up Discussion
  - Gave kids the opportunity to run through the course twice
  - Consider cancelling the after-school option next year due to lack of adult volunteers

### 5. New Business

- a. Discussion/Proposal/Vote regarding funding school wish list.
  - Vote to send Mr. Martin \$2500 to get started on the wish list purchases
  - Approved

- b. Upcoming Needs for Volunteers
    - Trunk or Treat volunteers needed – this has been posted on Facebook and flier was sent home
  - c. Movie Night Event Discussion – no further action at this time
6. Committee Reports
- a. Communications – Lara
    - No report
  - b. Homeroom Parents – Kim/Lara
    - Snack order went well
    - Communicate between with party planners on arrival time before the party
    - Discuss how to streamline the class party volunteers
    - Mr. Martin will make an school-wide decision about the time volunteers are able to arrive and begin prepping classrooms for the party. This will be sent out later.
    - Class party planner future to be discussed at a later meeting
  - c. Spirit Nights – Angela
    - \$50 from Orange Leaf
    - No total amounts from Chick-fil-A or Chili's yet
    - Little Caesars next month
  - d. Event Planning – Kim/Kendra/Bruce
    - Planning begins in the next couple weeks, details to follow
    - \$12 ticket for the Iowa Wolves – date TBD
    - Dec. 18 is Westwood Night @ the Jaguar basketball game
  - e. Box Tops – Kim
    - 4,011 Box Tops thus far, meaning \$401.10
  - f. Spirit Wear – Kendra
    - Bulk order was \$480, one long-sleeve design
  - g. Yearbook – Jenny
    - 2 interested parent volunteers for the future
  - h. Field Day – Natalie
    - No Report
  - i. Teacher Appreciation – Trina
    - Teacher favorites will go on PTO website
7. Special Event Reports
- a. Trunk or Treat – Samantha
    - bounce house
    - food truck
    - more trunks needed
  - b. 5<sup>th</sup> Grade Reception – Monica/Chris
    - No report
  - c. Guest Speaker Nights – Erica
    - No report
  - d. LIM Book Club
    - Potentially begin the next Leader In Me book reading in November
    - PTO has 10 books to lend to interested parents